

Job Description: Internship in Medical PT SGM

Criteria

D3/ S1 fresh graduation of GizKes

Skilled in data management in excel, presentation, consultation of basic nutrition, food safety, tataboga

Willing to work both in office and field for 5 days a week, 8 hours a day (occasionally weekend)

Working area in Jogja and arround (occasionally Solo and Magelang)

Own and able to ride motorcycle

Active period: August-December 2015

Main Tasks

1. Nutrition education to employees and families
2. Education to mothers in HCF (hospital or Pkm)
3. Managing canteen (menu, hygiene, sop, etc)

Tasks Description

No	Task	Description	KPI
1	Data collection	Collect and manage data: total families and audiences including the age profiles, presences, testimonies, & health status for each meeting; and update if any changes	100% data are well collected
2	Engagement	Engage the families that haven't been engaged by ambassadors since first meeting by door to door meeting; also support ambassadors to make sure all families have been engaged	80% of targeted audiences are engaged
3	Event organization	Support ambassadors to organize each event/ meeting in all parts needed including collect the testimonies and held nutrition consultation corner during the event	100% meetings are supported
4	Canteen project	Support to manage and evaluate data of field nutritionists' education result or report	Data has been managed in max 20th monthly
5	Nf2 education	Support nutritionists (NC and FN) to hold event Nf2 education for moms and be the speaker when necessary	Hold min 5 events during internship periods
6	Nutritionist support	Support to manage and evaluate data of field nutritionists' education result or report	Data has been managed in max 20th monthly

Rights

Sallary 1mio/ month

Transportation fee if working outside Jogja

Lunch if working in factory